



**SOUTH FLORIDA WORKFORCE INVESTMENT BOARD**

**AGENDA ITEM NUMBER: 2A**

**AGENDA ITEM SUBJECT: MEETING MINUTES**

**DATE:** February 21, 2019 at 9:30AM  
 Doubletree Hotel Convention Center  
 711 NW 72nd Avenue Miami, Florida 33126

<b>SFWIB MEMBERS IN ATTENDANCE</b>	<b>SFWIB MEMBERS NOT IN ATTENDANCE</b>	
<ol style="list-style-type: none"> <li>1. Bridges, Jeff <i>SFWIB Chairman</i></li> <li>2. Perez, Andre, <i>Vice Chairman</i></li> <li>3. Brecheisen Bruce</li> <li>4. Clayton, Lovey</li> <li>5. Davis-Raiford, Lucia</li> <li>6. Ferradaz, Gilda</li> <li>7. Garza, Maria</li> <li>8. Gazitua, Luis</li> <li>9. Gibson, Charles</li> <li>10. Lampon, Brenda</li> <li>11. Ludwig, Philipp</li> <li>12. Regueiro, Maria C.</li> <li>13. Rod, Denis</li> <li>14. Roth, Thomas</li> <li>15. Scott, Kenneth</li> <li>16. Wensveen, John</li> </ol>	<ol style="list-style-type: none"> <li>14. Adrover, Bernardo</li> <li>15. Brown, Clarence</li> <li>16. Datorre, Roberto</li> <li>17. Chi, Joe</li> <li>18. del Valle, Juan-Carlos</li> <li>19. Diggs, Bill</li> <li>20. Huston, Albert</li> <li>21. Jordan, Barbara</li> <li>22. Manrique, Carlos</li> <li>23. Maxwell, Michelle</li> <li>24. Piedra, Obdulio</li> <li>25. Russo, Monica</li> <li>26. Thurman, Karen</li> <li>27. West, Alvin</li> </ol>	<p><b>SFW STAFF</b></p> <p>Beasley, Rick          Almonte, Ivan          Anderson, Frances          Azor, Christine          Butkowski, Denis          Gilbert, David          Graham, Tomara          Jean-Baptiste, Antoinette          Smith, Marian          Smith, Robert</p>
		<p><b>Assistant County Attorney (s)</b></p> <p>Shanika Graves - Miami-Dade County Attorney's office</p>

<b>OTHER ATTENDEES</b>	
Buitez, Jessica – <i>Cuban American National Council, Inc.</i>	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Collazo, Janet – Cuban National Council, Inc.	Sante, Alicia – Youth Co-Op, Inc.
Cordon, Mayelin – <i>Community Coalition, Inc.</i>	Somellien, Ana – <i>Adults Mankind Organization, Inc.</i>
Farinas, Irene – Adults Mankind Organization, Inc.	Rodriguez, Maria – <i>Youth Co-Op, Inc.</i>
Fraguela, Aimee – <i>Lutheran Services Florida</i>	
Galano, Rosaida – <i>Cuban American National Council, Inc.</i>	
Gonzalez- Cruz, MaryJane – <i>Lutheran Services Florida</i>	
Loredo, Estefania – China Latin Trade	
Mendez, Jessy – Community Coalition Inc.	

Agenda items are displayed in the order in which they were discussed.

**1. Call to Order and Introductions**

SFWIB Chairman Jeff Bridges called the meeting to order at 9:41am. Asked all those present introduce themselves and noted that a quorum had not been achieved.

**3: Chairman’s Report**

Chairman Bridges shared with the Board of his official last day (today) as Chairman. He noted it’s been “fun and exciting”. The enjoyed his years as Chairman, working with SFWIB Executive Director Rick Beasley, staff and the full Board, and noted that newly appointed Chairman (former Vice-Chairman) Andy Perez has his full confidence and support.

**4. Executive Director's Report**

**4b. Recommendation as to Approval of 2019 SFWIB Meeting Calendar**

SFWIB Executive Director Rick Beasley presented the 2019 SFWIB Meetings calendar.

Mr. Clayton questioned February's meeting dates and Mr. Beasley further explained. SFWIB staff Antoinette Jean-Baptiste provided additional details.

Miami-Dade Assistant County Attorney (SFWIB's Legal Counsel) Shanika Graves noted that items be ratified.

**4a. Executive Director Update**

Deferred

**5. Executive Committee**

**5B. Recommendation as to Approval to Authorize SFWIB Staff to Release a RFP for the Selection of a Refugee Employment and Training Service Providers**

Chairman Bridges introduced the item and Mr. Beasley further presented.

**Item passed by consensus of the members present.**

**5A. Information – Miami-Dade County Office of Inspector General Update**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Gazitua inquired about a final report and Mr. Beasley provided details.

No further questions or discussions.

**6. Finance and Efficiency Council**

**6A. Information – Financial Report – October 2018**

Chairman Bridges introduced the item and Mr. Beasley further discussed.

Mr. Beasley reviewed with the Board the following items:

**Budget Adjustments**

- No budget adjustments

**Expenses:**

- ✓ Refugee Services increased by \$5,063,770
- ✓ Unallocated Funds decreased by \$5,070,918
- ✓ Training and Support Services increased by \$15, 148

**Explanation of Significant Variances:**

1. **Adult Services** – 15.5% versus 34%
2. **Training and Support Services** – 8% versus 34%
3. **Other Programs and Contracts** – 11.6% versus 100%

Mr. Roth inquired about the potential impact to services and Mr. Beasley provided details.

There was continued discussion related to the budget.

Mr. Beasley reviewed with the Board the financial reports (additional sheets that were included in the agenda).

There was continued discussion.

**6B. Information – USDOL National Dislocated Worker Program Audit**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Chairman Bridges later introduced Mr. Anthony Brunson of Anthony Brunson P.A. Certified Public Accountants & Business Advisors who appeared before the Board and presented the external auditor's report.

There was continued discussion.

No further questions or discussions.

He discussed the governmental fund basis, statement of activities.

He later asked whether if anyone had any questions or concerns.

**[Chairman Bridges noted into record that a quorum had been achieved. As such, all items requiring approval would be discussed].**

No further questions or discussions.

**6C. Recommendation as to Approval to Accept Fiscal Year 2017-2018 Audit Reports**

Chairman Bridges called the item and introduced Tony Brunson of Anthony Brunson, P.A. who appeared before the Board and presented the 2017-2018 Audit Report.

SFWIB Vice-Chairman Andy Perez moved the approval to accept fiscal Year 2017-18 Audit Reports. Motion seconded by Mr. Bruce Brecheisen; **Motion Passed Unanimously**

**2A. Approval of Meeting Minutes –SFWIB Meeting – October 13, 2018**

Vice-Chairman Andy Perez moved the approval of SFWIB Meeting Minutes of October 13, 2018. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

**4B. Recommendation as to Approval of 2019 SFWIB Meeting Calendar**

Mr. Lovey Clayton moved the approval of 2019 SFWIB Meetings Calendar. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

**5. Executive Committee**

**5B. Recommendation as to Approval to Authorize SFWIB Staff to Release a RFP for the Selection of a Refugee Employment and Training Service Providers**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Dr. Denis Rod moved the approval to authorize SFWIB Staff to release a RFP for the selection of a Refugee Employment and Training Services Providers (extension until March 2019); Motion seconded by Mr. Lovey Clayton; **Motion Passed Unanimously**

**6D. Recommendation as to Approval to Allocate Funds for the Talent Development Network**

Chairman Bridges introduced the item and Mr. Beasley further presented.

Mr. Kenneth Scott moved the approval to allocate funds for the Talent Development Network. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

**7. Global Talent and Competitiveness Council**

**7. A. Recommendation as to Approval to Allocate Funds for the National Flight Academy Program**

Chairman Bridges introduced the item. GTC Chairwoman Gilda Ferradaz further presented and noted the Council did not have quorum at today's (12-13-18) meeting. However, the consensus of the members that were present recommended the approval of this item to the full Board.

Chairman Bridges moved the approval to allocate funds for the National Flight Academy program. Motion seconded by Dr. Denis Rod; **Motion Passed Unanimously**

[Dr. John Wensveen abstained from voting due to a declared conflict]

**7B. Recommendation as to Approval to Allocate Funds to Miami-Dade College for the Future Banker's Training Program**

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further presented.

[Dr. Wensveen stepped out of the meeting room]

Dr. Denis Rod moved the approval to allocate funds to Miami-Dade College for the Future Banker's Training Program. Motion seconded by Mr. Kenneth Scott; **Motion Passed Unanimously**

Mr. Kenneth Scott later questioned quorum and Mr. Beasley provided a brief overview of parliament procedures (as requested off the record).

[No longer a quorum; item moved by consensus of the members present.]

**Item moved by consensus of the full Board**

[Dr. Wensveen returned to the meeting room; **Quorum Reestablished**]

**7C. Recommendation as to Approval of Revisions to the Paid Work-Experience (PWE) Training Policy**

Chairman Bridges introduced and Chairwoman Ferradaz further presented.

Vice Chairman Perez moved the approval of revisions to the paid work experience training policy. Motion seconded by Bruce Brecheisen; **Motion Passed Unanimously**

**7D. Recommendation as to Approval to Allocate Funds to Miami-Dade College for Culinary and Catering Employment Training Program**

Chairman Bridges introduced the item and GTC Chairwoman Ferradaz further presented.

Mr. Bruce Brecheisen moved the approval to allocate funds to Miami Dade College for Culinary and Catering Employment Training Program. Motion seconded by Ms. Maria Garza; **Motion Passed Unanimously**

**8A. Information – Refugee Employment and Training Program Performance Overview**

**8B. Information – Workforce Services Balanced Scorecard Report Update**

**8C. Information – Consumer Report Card**

**8D. Information – Youth Partners Regional Performance Update**

Chairman Bridges introduced the item. Mr. Beasley further presented the above items at the request of Performance Council Chairwoman Maria Garza.

Mr. Roth inquired about South Miami and Transition Inc.'s current percentages listed in item 8C. Mr. Beasley provided details.

**9. Nominating Committee**

Chairman Bridges introduced the item and Mr. Beasley further presented the following recommendation by the SFWIB's Nominating Committee:

- Andy Perez as SFWIB Chairman
- Charles Gibson as SFWIB Vice-Chairman

Mr. Luis Gazitua moved he approval of the recommendation set forth by the Nominating Committee. Motion seconded by Mr. Phillipp Ludwig; **Motion Passed Unanimously**

Special Award Presented to Former Chairman Jeff Bridges for his outstanding leadership and loyal support as Chairman of the SFWIB during his tenure.

Former Chairman Bridges thanked everyone.

[Group Pictures were taken]

There being no further business to come before the Board, meeting adjourned at 10:26am.